

# RDA Monographic Cataloging Policy

As of April 8, 2013 the following policy is in place for upgrading/enhancing/editing monographic bibliographic records. This policy is in accordance with the [OCLC RDA Policy Statement \(effective March 31, 2013\)](#).

## Original Cataloging

All monographic original cataloging should be performed using RDA.

## Copy Cataloging

Monographic record upgrades, enhancements and edits should follow the original record's descriptive cataloging code:

### AACR2 Records

- AACR2 records may be enhanced/edited in accordance with AACR2
- Cataloger's may use judgment when choosing to convert an AACR2 record to RDA. Converting a WorldCat AACR2 record to RDA is now dependent upon OCLC Cataloging Authorization level, not the OCLC Encoding Level (ELvL), see [OCLC RDA Policy Statement](#)
- If the decision is made to convert an AACR2 record to RDA, re-description should be a complete process where all appropriate elements are evaluated in light of RDA and where the resource (or surrogate) is in hand.

### RDA Records

- RDA records should enhanced/edited in accordance with RDA
- WorldCat RDA records may not be converted to AACR2, see [OCLC RDA Policy Statement](#)

## Hybrid Records

NCSU accepts hybrid monographic RDA and AACR2 records in accordance with the [Report of the PCC Post-Implementation Hybrid Bibliographic Records Guidelines Task Group](#).

This includes (but is not limited to):

- RDA records may not contain a General Material Designation field (245 \$h)
- AACR2 records may contain 33X fields in addition to a General Material Designation field (245 \$h)